



**DIRECTORIES
BY DESIGN**

FRONT DESK HOTEL MAP & GUIDE



Two Sided
8.5" x 11"

100 sheets
per pad

#20 recycled
paper

Soy Ink (black)

Front Desk Hotel Map & Guide features a Hotel Property Map on the front and local area information (including restaurants, attractions, shopping and places of worship) on the back. Printed on 8.5 x11" #20 recycled paper with soy ink, these high quality, low cost Front Desk Hotel Map & Guides will assure guests have important information they need about your property and the local community.

**ORDER YOUR PERSONALIZED HOTEL MAP & GUIDE PADS TODAY!
USE THE ATTACHED FORM TO EMAIL OR FAX YOUR ORDER.**

Directories By Design
13911 west hillsborough ave.
Suite 116
Tampa, FL 33635

Phone: 727.515.8375
e: info@directoriesbydesign
ph: 727.515.8375
www.directoriesbydesign.com



**DIRECTORIES
BY DESIGN**

FRONT DESK HOTEL MAP & GUIDE ORDER FORM

Property Name: _____

Hotel Contact: _____

Phone: _____ Fax: _____

email: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

ORDER INFORMATION (check one)

- This is my Initial Order with Directories by Design:
 - 2,000 Pieces (20 pads, 100- 2 sided B&W sheets per pad): \$ 550
 - 5,000 Pieces (50 pads, 100- 2 sided B&W sheets per pad): \$ 999
- This is a Reorder:
 - 2 000 Pieces (20 pads, 100- 2 sided B&W sheets per pad): \$ 350
 - 5,000 Pieces (50 pads, 100- 2 sided B&W sheets per pad): \$ 599

NOTE: Prices include layout & printing. Tax & Shipping are not included.
Costs assume Hotel has a property map available; if a hotel property map needs to be created based on blue prints and/or other materials, additional costs may apply.

NEXT STEPS:

- Fill out, Scan and Email this completed form to info@directoriesbydesign.com
- Upon receipt of your form, you will be contacted to confirm the details of your order (including content questionnaire).
- Invoice will be issued (50% due upon agreement and 50% due upon approval of Front Desk Map & Guide. Production will begin upon receipt of payment.
- Proof will be sent for review (average production time is 3-4 weeks)
- Upon receipt of your approval, your Front Desk Maps & Guides will be printed and shipped (2-4 weeks).

Directories By Design
13911 west hillsborough ave.
Suite 116
Tampa, FL 33635

Phone: 727.515.8375
e: info@directoriesbydesign.com
ph: 727.515.8375
www.directoriesbydesign.com